Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

10 November 2026

DIVISION MEMORANDUM
No. 743 s. 2026

REITERATION OF THE INSTRUCTION FOR THE DESIGNATION OF LEARNER FORMATION OFFICER (LFO) AND THE PROVISION OF HANDHELD METAL DETECTORS TO ALL PUBLIC SCHOOLS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In relation to Memorandum, dated October 13, 2026, re: **Reiteration of the Instruction for the Designation of Learner Formation Officer (LFO) and the Provision of Handheld Metal Detectors to all Public Schools as Part of the Requirements under DO No. 006, s. 2026 – Ensuring Safe and Motivating Learning Environment (ESMLE)**, this office, through the Education Support Services Division, reiterates the compliance and guidance for all concerned.

2. **All public schools are guided to designate a Learner Formation Officer** who shall manage learner formation initiatives and related learner development and protection initiatives, consistent with existing DepEd policies and guidelines. The designation shall be formalized through an appropriate issuance, and the designation shall be properly informed of their roles and responsibilities.

3. **Schools are likewise directed to procure at least one (1) functional handheld metal detector** for appropriate school entry screening and security measures. Schools shall use their available MOOE, subject to existing budgeting, accounting, auditing and procurement rules and regulations.

4. For any concerns, kindly contact **Mr. Wilbert C. Ulpindo**, Project Development Officer II – DRRM, or **Ms. Rochelle May M. Nisola**, Project Development Officer II – LRP via email through essd.calabarzon@deped.gov.ph. or **Ariel C. Cabuyao**, PDO II at 09338177135 or ariel.cabuyao@deped.gov.ph or **Olive G. Divinagracia**, PDO I/ Division LRP focal person at olive.divinagracia@deped.gov.ph

5. Immediate dissemination of and strict compliance to this Memorandum is desired.

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Address: Brgy. Potol, Tayabas City
Telephone No.: (042) 785-9615
Email Address: tayabas.city@deped.gov.ph
Website: https://www.sdotayabascity.ph

Encl.: As stated
Reference: DO No. 006, s. 2026
To be indicated in the Perpetual Index
under the following subjects:

LEARNER FORMATION OFFICER
HANDHELD METAL DETECTORS

SGOD- reiteration of the instruction for the designation of learner formation officer (lfo) and the provision of handheld metal detectors to all public schools
RECBQGE8-011211/November 10, 2026

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